



VARDHAMAN COLLEGE OF ENGINEERING
(AUTONOMOUS)

Affiliated to JNTUH, Approved by AICTE, Accredited by NAAC with A++ Grade, ISO 9001:2015 Certified
Kacharam, Shamshabad, Hyderabad - 501218, Telangana, India

INTERNAL QUALITY ASSURANCE CELL
MEETING NOTICE

Date: 11-03-2024

Dear Sir/Madam,

The 37A meeting of Internal Quality Assurance Cell (IQAC) is convened on 13th March 2024 at 10.30AM in the Board Room (Block – 1) of the College.

Agenda:

1. NIRF 2024
2. Revision of Department Score Card
3. External Academic and Administrative Audit, Environmental Audit, Examination Audit
4. Guru Dakshta (Faculty Induction Program)
5. Incentive Policy
6. IQAC Quality Initiatives Accomplished
7. Research Incentives
8. Faculty Benchmarks
9. Best Practices of 2023-2024
10. Government of India Schemes
11. Open House Programs
12. Any Other Point with the Permission of Chair

Dr. E. R. Aruna
Dean IQAC

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VARDHAMAN COLLEGE OF ENGINEERING
Shamshabad, Hyderabad-501218.



Dr. JVR Ravindra
Chairman of IQAC, PRINCIPAL

PRINCIPAL
VARDHAMAN COLLEGE OF ENGINEERING
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37A IQAC Minutes of the Meeting & Action Taken Report

Date: 13-03-2024

Time: 10:30 AM

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Members Present:

S.No.	Name and Designation	Category
1.	Dr. JVR Ravindra, Principal, VCE	Chairman
2.	Sri. E. Prabhakar Reddy, Treasurer, VES	Management Member
3.	Sri. N. Hanuman Reddy, Administrative Officer, VCE	Senior Administrative Officer
4.	Dr. R. Nageswara Rao, Director, IQAC, O.U. and Professor-Finance & IT	Advisor, IQAC
5.	Mr. G. Naveen Kumar, Assistant Executive Engineer, Indian Engineering Services	Member Alumni
6.	Dr. P. Nageswara Rao, Dean(Student Mentoring)& Professor of ECE	Faculty Member
7.	Dr. S. Rajendar, Dean (Academics) & Professor of ECE, VCE	Faculty Member

S.No.	Name and Designation	Category
8.	Dr. Md. Asif, Dean (Student Affairs) & Associate Professor of EEE, VCE	Faculty Member
9.	Dr. J. Krishna Chaitanya, Dean (R&D) & Associate Professor of ECE, VCE	Faculty Member
10.	Dr. K. Ramesh, Head & Associate Professor of CSE, VCE	Faculty Member
11.	Sri. Manish K Srivastava, Dean, Corporate Relations & Training and Placement	Faculty Member
12.	Ms. Madhavi Nimmagadda, Kanha Ashram	Member from Local body
13.	Dr. P. Srinivasulu, Librarian & Associate Professor of H&S	Faculty Member
14.	Miss. P. Sreeya, B.Tech, CE (19881A0144)	Student Member
15.	Mr. G. Chandrakanth, B.Tech, CSE (20881A05D8)	Student Member
16.	Dr. E. R. Aruna, Associate Professor of IT, VCE	IQAC Co-ordinator

Members Absent:

S.No.	Name and Designation	Category
17.	Mr. Sudheer Babu K, Deputy Manager-Talent Acquisition India(Hyundai Mobis)	Member Industry
18.	Dr. G Krishna Kumari, Head & Professor of H&S, VCE	Faculty Member

- At the outset Dr. JVR Ravindra, Principal & Chairman of IQAC welcomed the members to the meeting.
- Principal briefed about the Institute (Management, Vision, Mission, Quality Policy, institute awards and accolades, programs offered, infrastructure) and welcomed Coordinator IQAC to continue the remaining agenda items.
- Coordinator IQAC presented Action Taken Report on the decisions taken in the last meeting.
- The coordinator continued with the agenda points to be discussed in the meeting.

Item-1: NIRF 2024

- The submission process for the National Institutional Ranking Framework (NIRF) 2024 in categories of engineering, overall, management, research and innovation is being meticulously managed. All required evidence has been submitted, and ongoing efforts are being made to ensure full compliance with

NIRF criteria. Any additional clarifications or data requests from the NIRF authorities are being addressed promptly to maintain the integrity and accuracy of the institution's submission.

ITEM 2: Revision of Department Score Card (DSC)

- The parameters for the Department Score Cards (DSCs) are being revised to enhance inclusivity and quality. The committee emphasized the importance of integrating comprehensive evaluation parameters that align with modern educational standards and promote a balanced assessment of student performance, academic achievements, extracurricular involvement, and outreach initiatives.

Item-3: External Academic, Administrative, Environmental and Examination Audits

- The external academic, administrative, environmental, and examination audits for all departments (excluding Civil Engineering) will be held in June 2024.
- The necessary documentation and data for the audit, focusing on curriculum review, faculty qualifications, student performance, and academic processes, are being prepared, and the respective departments are being informed and prepared for the same.

Item-4: GURU-DAKSHTA (Faculty Induction Programme)

- The Guru Dakshata (Faculty Induction Programme) is being organized in April 2024.
- A detailed schedule of workshops, seminars, and interactive sessions for new faculty members is being developed to familiarize them with the institutional culture, policies, teaching methodologies, and their roles in fostering academic growth.

Item-5: Incentive Policy

- The incentive policies are being revised to incentivize faculty members based on the number of publications in Q1 and Q2 journals. This revision aims to encourage high-quality research outputs that align with international standards.

Item-6: IQAC Quality Initiatives Accomplished

- The Internal Quality Assurance Cell (IQAC) has successfully completed several initiatives, including the Student Satisfaction Survey (SSS), feedback collection, revision of incentive policies, and updates to the Department Score Cards (DSCs). These initiatives are designed to enhance the overall quality and performance of the institution.

Item-7: Faculty Benchmarks

- The benchmarks for Associate Professor and Professor levels are being revised, particularly with respect to publication requirements. These revisions align with the new research initiatives that are being implemented to increase and improve the quality and quantity of publications and aim to maintain high academic standards within the faculty. The committee is focusing on strategies to support faculty in achieving higher research outputs, particularly in reputable journals.

Item-8: Best Practices Of 2023-2024

- The best practices of the 2023-2024 academic year, including Gyan Ganga: Technology-Enhanced Learning Environments and Empowering Research Leadership Through Effective Practices and Strategic Collaboration, are being reviewed. The evaluation indicates positive performance, demonstrating the effectiveness of these initiatives in advancing institutional goals. These practices have contributed significantly to enhancing the learning environment and fostering research leadership within the institution.

Item-9: Government of India Schemes:

- The council is looking forward to implementing several Government of India schemes, such as DST's Science for Equity Empowerment and Development (SEED), AICTE-IDEA (Idea Development, Evaluation & Application) Lab, AICTE-Research Promotion Scheme (RPS), eKUMBH, ATAL Academy, and Vidyanjali-HE. These initiatives are expected to play a crucial role in enhancing both student and faculty performance, by providing additional support and resources for academic and research development.

Item-10: Open House Programmes

- The Council has planned to gather constructive feedback from second year students through Open House programs to improve academic and administrative processes, ensuring that student needs and concerns are addressed effectively.



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